



Name	Masjid Al-Quran Annual Meeting
Date / Time	May 4, 2025 11:00a
Facilitator	
Minutes	
Next meeting	In-person meeting, June 1, 2025 at 11:00a

Invitees / Attendance Tracking							
X	Taalib Mahdee	X	Laila Pearson	X	Theresa Cardoza	X	Mujihad Muhammad
X	Aamir Mahdi	X	Aaliya Turna	X	Raushanah Muhammad	X	Medina Lawson
X	Everett Sabree	X	Terri Solomon	X	Alif Muhammad	X	Muminah Sabree
X	Aginah Bold	X	Hatim Abdur Rahman	X	Kasib Sabir	X	Sis Faruaq
X	Carson Freeman	X	Angela Sabir	X	Betty Sabree		
X	Suliman Muhammad	X	Amemyonah Bossman	X	Lillian Rosario		

	Discussion	Action Required
2	<p>Announcements</p> <ul style="list-style-type: none"> - WD Muhammad 50th – Philadelphia PA (8/1 – 8/3) - Mali – Durham NC – 6/21 – 6/23 - May 19th – Malcolm X <p>The Eid ul Adha committee is actively participating in planning an Eid event alongside other masjids and is looking to secure funding to support the event.</p>	<p>The board is seeking a funding proposal from the Eid ul Adha committee to include:</p> <ol style="list-style-type: none"> 1. Event Overview – Provide a location 2. Collaborations – Highlight your committee's involvement with other masjids and the collective effort in organizing the event. 3. Budget Breakdown – Clearly outline anticipated expenses, including venue costs, food, decorations, entertainment, security, and other logistical needs. 4. Funding Needed – Specify the exact amount being requested and explain how it will be allocated. 5. Community Impact – Emphasize how the event benefits the community, fosters unity, and encourages participation. The number of anticipated community members from each masjid.
3	<p>Board of Director elections were canceled due to a complaint against Board of Director candidates and failure to meet with meet with involved parties.</p>	<p>Thorough research and investigation to be conducted to assess the validity of allegations taking place beginning April 10, 2025 through May 4, 2025.</p>



	<p>Community members voiced their frustration over the lack of advance notice regarding the cancellation of elections scheduled to take place on May 4th during the annual meeting. They also raised concerns about the potential for future elections to be canceled when individuals express dissent. Additionally, they questioned the justification for the decision, debating whether it was a wise course of action and how such choices might affect future voting processes.</p>	<p>Policies will be developed to ensure that community members receive timely communication when significant meeting agendas are modified.</p> <p>The Board of Directors will deliberate internally on whether canceling important events due to unfounded circumstances is appropriate.</p> <p>The Board of Directors will establish a formal procedure for handling written complaints moving forward.</p>
4	<p>2024 Board of Directors' Goals</p> <ul style="list-style-type: none"> - Completion of 374 Blue Hill Ave (Marzuq Plaza) - Receipt of Security Grant - Masjid's Sustainer Program - Rebuild Masjid front stairs - Update By-laws - Imam search - Board development workshops <p>Challenges:</p> <ul style="list-style-type: none"> - 374 BHA (Marzuq Plaza) - Following up with fundraising pledgers - Masjid steps 	<p>2025 Board of Director Goals listed by priority</p> <p>Budget development</p> <p>Increase # of Sustainers</p> <p>New Board Member training/Board development training</p> <p>Imam search</p> <p>Update Masjid Bylaws</p> <p>Marzuq Plaza - completion</p> <p>Stairs - completion</p> <p>Quranic education</p> <p>Kitchen updating</p> <p>Increase number of volunteers to serve on committees:</p> <ul style="list-style-type: none"> - Finance - Property - Security - Fundraising - Groundskeeper - Maintenance - Hospitality <p>Create a 1 year to 5 year project plan</p>
5	<p>The financial report was shared with members, but multiple figures seemed inaccurate or inconsistent, particularly the -\$385 listed under the Mohid line item. Recurring discrepancies have been observed in the reports presented to members each month.</p> <p>It was recommended that petty cash be made available to cover small purchases as needed.</p> <p>Community members are unable to update their donation amounts or cancel Mohid contributions.</p>	<p>A priority meeting between the bookkeeper and the Board of Directors is necessary to address ongoing financial report inaccuracies and provide clearer details on line items. Additionally, the establishment of a finance committee is recommended to enhance financial oversight.</p> <p>The Board of Directors will establish a process and procedure for managing petty cash once a designated line item has been incorporated into the budget.</p> <p>Confirmed with Mohid, only administrators can update donation amounts. Board to check with Khalid to add administrative access to Aamir</p>



	Discussion	Action
6	<p>Committee Reports</p> <p>Education Committee Report</p> <p>Communication's Committee Report</p>	<p>Education committee goals</p> <ul style="list-style-type: none"> - Eid Celeb rations - Increase sign-up for Mali classes - Continue family engagement events - Continue Quran classes - End of the Summer Graduation Celebration - Visiting Imams from IWDM Community - Quarterly Townhall Meetings - Restorative Community Workshops - Back-To-School Block Party - Community Beach Event <p>The Communications Committee is requesting board approval to acquire a device for the front lobby. This device will serve as an essential tool for displaying messages, events, and other important updates, ensuring that the masjid community stays informed and engaged.</p>
7	Create a finance committee	<p>Volunteers:</p> <p>Aamir Mahdi, Theresa Cordoza, Raushauna Muhammad and Sekou</p>
8	Health and Wellness committee	Sister Linda has resigned from the Health and Wellness committee. There are no current members.
9	<p>Community agenda and meeting notes</p> <p>A concern was raised regarding the lack of accessible masjid agendas and meeting notes. Without a structured way to share key discussions and decisions, community members are left with the unrealistic expectation of listening to lengthy meeting recordings—often spanning three hours—just to stay informed. To address this, a suggestion was made to enhance communication by either:</p> <ul style="list-style-type: none"> • Sending regular emails containing meeting agendas and minutes • Posting agendas and minutes directly on the masjid's website 	<p>Advice for Implementation:</p> <ol style="list-style-type: none"> 1. Designate a Responsible Team – Assign someone (or a small committee) to summarize meetings efficiently and ensure timely dissemination of information. 2. Utilize Email & Website Updates – Create a standard practice for posting agendas before meetings and sharing minutes after they conclude. 3. Consider Summarized Notes – Instead of full transcripts, concise summaries highlighting key discussions, decisions, and action items would make it easier for the community to stay engaged. 4. Encourage Community Feedback – Allow members to provide input on the effectiveness



		<p>of these updates to ensure they meet the needs of the masjid's community.</p> <p>Enhancing transparency fosters greater engagement and strengthens trust within the community.</p>
10	<p>Iftar seating</p> <p>This concern was raised last year without a policy implementing change.</p> <p>A concern was raised regarding the seating arrangements for women during Iftars in the masjid with women required to sit upstairs and men in the lower level. Issues: 1) Women left without a sense of security and 2) Dissatisfaction with families and/or friends wanting to sit together.</p> <p>The seating arrangement issue was raised during last year's community meeting, yet the same problem continues to occur. The Board has not created nor implemented a written policy to address the concern in a way that respects Islamic tradition while also meeting the needs of the community.</p>	<p>The concern about security when women are seated upstairs without men around is valid, and the masjid should consider and implement safety measures to ensure a secure environment for all attendees.</p> <p>The seating arrangement continues to cause concern. It is the community's expectation that masjid leadership find a workable solution that accommodates both tradition and the needs of the community, i.e. successfully implementing mixed-family seating areas while still respecting Islamic guideline.</p>
11	<p>Preserving the legacy of Masjid Al Quran is essential, as it reflects the rich history and contributions of our IWDM community. Documenting this history ensures that future generations understand its significance and the impactful work being carried out in this area.</p>	